

Student Achievement Awards 2022 Terms and conditions

- 1. COBIS member schools and Applicant schools can nominate students for a Student Achievement Award. Each school with a registered COBIS account should participate as an individual school.
- 2. Each school may nominate up to three students to receive a Student Achievement Award.
- 3. Nominations must be submitted online via the form on the COBIS website by a member of staff.
- 4. Nominations must be received before the deadline of 3pm (BST) on Friday 1 April 2022 to be accepted.
- 5. All nominations must include a reason for the nomination.
- 6. Nominated students must be in Key Stage 2, 3, 4 or 5.
- 7. In order to administer the Student Achievement Awards, COBIS will be collecting information via an online form created in COBIS' website (Finalsite). COBIS will collect student names and citations for nominations. Before submitting the nomination, the staff member must ensure that they have obtained the correct consent from pupils/guardians when providing this information to COBIS. COBIS may ask for evidence of this consent. COBIS will also collect the nomination coordinator's name and email address as well as the head of school's name. Student names, coordinator names and school contact details will be retained by COBIS for record keeping purposes. Student names alongside the citations for their nominations and their school names may be displayed on the COBIS website, unless a request is made otherwise to not publish this information; there is an option for this on the online form. To view the COBIS Privacy Policy, please visit cobis.org.uk/privacy-policy.